

**Family Educational Rights and Privacy Act (FERPA)
Notice for Directory Information**

[Note: Per 34 C.F.R. § 99.37(d), a school or school district may adopt a limited directory information policy. If a school or school district does so, the directory information notice to parents and eligible students must specify the parties who may receive directory information and/or the purposes for which directory information may be disclosed.]

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Yaak Elementary School or Yaak School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However Yaak Elementary School or Yaak School District may disclose appropriately designated "directory information" without written consent, unless you have advised the Yaak Elementary School or Yaak School District to the contrary in accordance with Yaak Elementary School or Yaak School District procedures. The primary purpose of directory information is to allow the Yaak Elementary School or Yaak School District to include information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965, as amended (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. **[Note: These laws are Section 9528 of the ESEA (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).]**

If you do not want Yaak Elementary School or Yaak School District to disclose any or all of the types of information designated below as directory information from your child's education records without your prior written consent, you must notify the Yaak Elementary School or Yaak School District in writing within 10 days after student enrollment. Yaak School District has designated the following information as directory information:

- **Student's name**
- **Photograph**
- **Grade level**
- **Participation in officially recognized activities**
- **Date and place of birth**
- **Honors and awards received**
- **Dates of attendance**

The Universal Permission form contains a section to opt in or out of directory information and is provided in each student enrollment packet.