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3 **INSTRUCTION**

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6 Title I Parent Involvement

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8 In order to achieve the level of Title I parent involvement desired by District policy on this topic,
9 these procedures guide the development of each school’s annual plan designed to foster a cooperative
10 effort among parents, school, and community.

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12 Guidelines

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14 Parent involvement activities developed at each school will include opportunities for:

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- 16 • Volunteering;
- 17 • Parent education;
- 18 • Home support for the child’s education;
- 19 • Parent participation in school decision making.

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21 The school system will provide opportunities for professional development and resources for staff
22 and parents/community regarding effective parent involvement practices.

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24 Roles and Responsibilities

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26 **Parents**

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28 It is the responsibility of the parent to:

- 29 • Actively communicate with school staff;
- 30 • Be aware of rules and regulations of school;
- 31 • Take an active role in the child’s education by reinforcing at home the skills and knowledge
32 the student has learned in school;
- 33 • Utilize opportunities for participation in school activities.

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35 **Staff**

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37 It is the responsibility of staff to:

- 38 • Develop and implement a school plan for parent involvement;
- 39 • Promote and encourage parent involvement activities;
- 40 • Effectively and actively communicate with all parents about skills, knowledge, and attributes
41 students are learning in school and suggestions for reinforcement;
- 42 • Send information to parents of Title I children (including parents of migrant children if
43 applicable) in a format and, to the extent practicable, in a language the parents can
44 understand.

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Community

Community members who volunteer in the schools have the responsibility to:

- Be aware of rules and regulations of the school;
- Utilize opportunities for participation in school activities.

Administration

It is the responsibility of the administration to:

- Facilitate and implement the Title I Parent Involvement Policy and Plan;
- Provide training and space for parent involvement activities;
- Provide resources to support successful parent involvement practices;
- Provide in-service education to staff regarding the value and use of contributions of parents and how to communicate and work with parents as equal partners;
- Send information to parents of Title I children (including parents of migrant children if applicable) in a format and, to the extent practicable, in a language the parents can understand.

Procedure History:

Promulgated on: 8/15/2012
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