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3 **STUDENTS**

4  
5 Student Records

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7 School student records are confidential, and information from them will not be released other  
8 than as provided by law. State and federal laws grant students and parents certain rights,  
9 including the right to inspect, copy, and challenge school records.

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11 The District will ensure information contained in student records is current, accurate, clear, and  
12 relevant. All information maintained concerning a student receiving special education services  
13 will be directly related to the provision of services to that child. The District may release  
14 directory information as permitted by law, but parents will have the right to object to release of  
15 information regarding their child.

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17 The Board will implement this policy and state and federal law with administrative procedures.  
18 The designee will inform staff members of this policy and inform students and their parents of it,  
19 as well as of their rights regarding student school records.

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21 Each student’s permanent file, as defined by the board of public education, must be permanently  
22 kept in a secure location. Other student records must be maintained and destroyed as provided in  
23 20-1-212, MCA.

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25 Legal Reference: Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R.  
26 99  
27 § 20-1-212, MCA Destruction of records by school officer.  
28 § 20-5-201, MCA Duties and sanctions  
29 § 40-4-225, MCA Access to records by parent  
30 10.55.909, ARM Student Records  
31 No Child Left Behind Act of 2001, P.L. 107-334  
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33 Policy History:

34 Adopted on: 4/18/2013

35 Reviewed on: 4/17/2019

36 Revised on: